Strange Issues-Circulation

We have received some items without any information and their records will not scan. Is there a procedure that we are missing besides creating an on the fly item or sending it back?

We’ve discovered over the years that if you go into Millennium Search/Holds, search by barcode, and only enter the first 5 or 6 digits of the barcode, you can bring up an abbreviated screen that shows the patron’s name. (For some reason it doesn’t work if you enter the entire barcode.) Then you can view the patron’s circulation record and see all the details. This only works of course if the item really was requested by one of your patrons. We do see a small number of things that are misrouted and really shouldn’t have come to your library.

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