Cataloging

The RDA fields that we added to records in our local catalog do not display in Prospector even though we hold the master record. How do we fix this?

Essentially all of the records with RDA fields will need to be "touched" to have them once again go through the processing of going up to the INN-Reach Central Server. This means changing the records and then changing them back. For example, change the status from "available" to "suppressed" and then back again to ‘available”. Individuals familiar with working with Create Lists and Batch record editing (Rapid or Global Update) should be familiar with the process.

Unique solution ID: #1165
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Last update: 2017-08-29 21:35