Notices/Overdues

How do I find overdue Prospector items that our patrons have?

Create a [patron list](#) and choose VIRTUALREC exists and ITEM DUE DATE of less than one month ago. You can also try it in reverse, by creating an [item list](#) that have patrons with virtual records. Either way, this method finds patrons with overdue items and with a Prospector item on their account with any status, including requested, returned, etc.

One suggestion for making a list with the current limitations: the create lists function doesn’t look at any data in the virtual record, only whether a virtual record is there, so you can only use information from the patron record in your search. If you ask the system to look for information in an item record, it can only find that information in local, non-virtual items.

You can use a combination of “virtual record exists” and “current checkout > 0”. If you’re looking for long overdue items that have already been billed in Millennium, you can add a search parameter to get patrons who owe money in an amount equal to or greater than what you charge for lost Prospector items. This will still catch patrons with any type of virtual record, any type of item out and owing that amount of money for any reason, but it will narrow the pool slightly and ensure that you do get all of the patrons you’re looking for.